

# STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

ROY COOPER GOVERNOR JAMES H. TROGDON, III Secretary

March 15, 2018

WBS No:10.201312 & 10.208412County:Cabarrus & StanlyDescription:Installation of Paint Pavement Markings on Various Secondary RoadsAddendum No. 1April 4, 2018 Letting

To: Prospective Bidders

Please note the following revision to the proposal for the above referenced project.

• On page 3 in the proposal, the Instruction to Bidders was revised to allow unit prices up to four decimal places.

The revised Instruction to Bidders page is attached to this letter. Please include a copy of this letter with your bid package and sign the addendum acknowledgement form on page 35 of your bid package.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

DocuSigned by: lepty W. Burlison

C<sub>5169D778708C4B7...</sub> Terry Burleson Proposals Engineer

cc: Kellie Crump, Project Manager File

# **INSTRUCTIONS TO BIDDERS**

## PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE PREPARING AND SUBMITTING YOUR BID.

All bids shall be prepared and submitted in accordance with the following requirements. Failure to comply with any requirement shall cause the bid to be considered irregular and may be grounds for rejection of the bid.

### **TRADITIONAL PAPER BIDS:**

- 1. Download the entire proposal from the Connect NCDOT website and return the entire proposal with your bid.
- 2. All entries on the bid sheet, including signatures, shall be written in ink.
- 3. The Bidder shall submit a unit price for every item on the bid form. The unit prices for the various contract items shall be written in figures. **\*\*\*Unit prices shall be limited to FOUR decimal places.\*\*\***
- **4.** An amount bid shall be entered on the bid sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount Bid" column of the sheet.
- 5. The total amount bid shall be written in figures in the proper place on the bid sheet. The total amount shall be determined by adding the amounts bid for each item.
- 6. Changes in any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink.
- 7. The bid shall be properly executed. All bids shall show the following information:
  - a. Name of individual, firm, corporation, partnership, or joint venture submitting bid.
  - b. Name of individual or representative submitting bid and position or title.
  - c. Name, signature, and position or title of witness.
  - d. Federal Identification Number
  - e. Contractor's License Number
- 8. Bids submitted by corporations shall bear the seal of the corporation.
- 9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
- **10.** The bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
- 11. <u>THE ENTIRE PROPOSAL WITH THE BID SHEET STILL ATTACHED</u> SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL HAVE BEEN DELIVERED TO AND RECEIVED IN THE DIVISION 10 OFFICE 716 WEST MAIN ST, ALBEMARLE, NC 28001 BY 2:00 PM ON WEDNESDAY APRIL 4, 2018.
- **12.** The sealed bid must display the following statement on the bottom left-hand corner of the sealed envelope:

#### QUOTATION FOR PAINT PAVEMENT MARKINGS IN CABARRUS & STANLY CO. TO BE OPENED AT 2:00 P.M. ON WEDNESDAY, APRIL 4, 2018.

**13.** If delivered by mail, the sealed envelope shall be placed in another sealed envelope and the outer envelope shall be addressed as follows:

Mr. Terry Burleson NC Department of Transportation 716 West Main St Albemarle NC, 28001